

Procedures for Artwork Submission
2010 CWAJ Print Show

Please read carefully:

1. Artists eligible to submit to the annual CWAJ Print Show must be a resident of Japan at the time of submission, or an artist who has previously been chosen for a CWAJ Print Show.
2. All techniques and mediums of producing original (hands on) print art are acceptable, except digitally produced prints.
3. Prints should be un-matted, un-mounted and un-framed. All prints must be dry. Even if they are shipped in a tube, they must be able to be stored flat.
4. It is important that at least five additional prints from the edition be available for sale stock at the show.
5. A maximum of two prints, produced within the last two years may be submitted.
6. Please send prints from an edition, not A.P., T.P., or E.A. prints. Edition numbers cannot be changed after submission. Monoprints or prints from editions of less than six (6) total impressions are ineligible.
7. To insure safe handling and storage of your prints, the maximum allowable paper size is 85 cm x 110 cm. Oversized prints cannot be accepted due to storage capacity, but we do not discourage prints at or just below our maximum size.
8. The selling price of each print should be identical to the gallery price. The standard policy is that 50% of the selling price goes to the artists and 50% goes to the CWAJ Scholarship and Education Fund. Prices cannot be changed once the print is received by CWAJ.
9. Your print(s) may be utilized for publicity, such as on posters and flyers, on products such as note cards, calendars, on the catalogue cover or on the CWAJ website. If your print is selected for any of these uses, we will notify you in advance. CWAJ does not pay royalties for reproduction of artwork used in connection with the Print Show.
10. The following forms are included. Please fill them out carefully and completely as they are the main source of information for the catalogue.
 - (1) Print Information Form for each print you submit.
 - (1) Catalogue Information Form. If you have submitted to Print Show before, this may be a reprint of information we already have on file. If so, please review and mark any changes or add any updates in red.

11. Please submit (1) new passport size photo, with your name on the back in Romaji, for use in the artist's biographical section of the catalogue.
12. To help us give your prints the best possible care, we prefer that you ship using flat packages. If you must use a tube, please wrap the outside of the rolled prints with tissue or packing paper before putting them into the tube. Please place the label with your name on the outside of the tube.
13. Please note that any unselected prints will be returned to the artists, cash on delivery, by mid April 2010. If you want your prints returned to a different address from the one on your return address label, then please include that information when you send your print.
14. The print(s), Print Information Forms, passport size photo and Catalogue Information form must be submitted together as one package, and should be sent to CWAJ care of the Yamato Fine Arts Division. They will be receiving prints on March 10 through March 17, 2010. The address is as follows:

CWAJ PRINT SHOW
c/o YAMATO Logistics Co., Ltd.
Art Contest Office
2-2-3 Shinonome, Koto-Ku, Tokyo 135-0062
TEL: 3529-0838 FAX: 3529-0815

(For inquiries, please contact 2010 Print Show Co-chairs
at printshow@cwaj.org.)

If you have any questions, please contact CWAJ 2010 Co-chairs:
Nancy Nussbaum or Reiko Oshima
printshow@cwaj.org