



## 2023 CWAJ Graduate Scholarship for Non-Japanese Women to Study in Japan

### Form A: Register for an Application ID Number

An Application ID Number is required to submit all scholarship application documents, including your references. Your application number and the links to upload your application documents and letters of reference will be sent to you by email upon completing and submitting this form. Please complete this form in English.

**FAMILY NAME (in alphabet) \***

Enter your last name in BLOCK CAPITALS. (Any spaces will be removed because this will be used as a reference on all your application materials.)

**First Name(s) (in alphabet) \***

You may put all your other names

**Email Address - Please use your personal (not institution) email \***

example@example.com

**How did you hear about this scholarship?**

**Please check that you satisfy all the eligibility criteria for this scholarship: \***

- Be a non-Japanese, non-permanent resident woman, including LGBTQ+.
- Be enrolled in a PhD degree program, but not in the final year, in a graduate school of a Japanese university from April 2023 to March 2024.

- Be residing in Japan at the time of the application.
- Do NOT have any education (not including short-term language study) in Japan prior to a bachelor's degree.
- Do NOT hold scholarships greater than ¥1.5 million from any other scholarship program for the duration of the CWAJ Scholarship. Financial aid and awards from the university where the applicant will study may not be subject to this limitation.
- Have NOT received a CWAJ award in the past, and are NOT a CWAJ Member.

### Timeline

July 2022	Form A – Registration for Application ID Number on website Links to the Application Forms will be available after registering for an Application ID Number.
September 25, 2022	Payment of ¥2,000 application fee by bank transfer may be made from this date  Note: Do not make bank transfer of the application fee before September 25, 2022
Monday, October 10, 2022, 23:59 JST	Deadline: Applications with required documents and references must be submitted online by the deadline
February 2023	Finalist Interviews – usually held on a weekend
March 2023	Notification of recipients

### Application Requirements

You will be required to submit: an application essay, your education transcripts, certificate of university enrolment or proof of acceptance to your degree program, two letters of recommendations, a copy of your residence card, and a ¥2,000 application processing fee. All materials are to be submitted in English. All personal material will be deleted at the end of the scholarship process. A complete set of instructions and example application forms are available at <https://cwaj.org/scholarship/graduate-scholarship-for-non-japanese-women-to-study-in-japan-njg/>.

#### Please note:

- No applicants will be accepted when applying from abroad.
- No documents will be returned.
- Additional material NOT requested will be disregarded.

Finalists will be interviewed online or in person in Tokyo. Candidates should plan to be available during the month when interviews are being held (likely February) and will be notified at least two weeks in advance if they have been selected for an interview. Applicants will be notified of the results by email.

CWAJ reserves the right to make its own selections and does not discuss any of its decisions. CWAJ's methods, rankings and judgments are proprietary and totally confidential. CWAJ does not enter into any discussion of its decisions.

**Please check the box to confirm your understanding of these requirements. \***

I understand the application requirements

Please review our privacy policy and check the box to show you have read and agree to it. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

Link to [CWAJ privacy policy](#).

**Privacy policy \***

I have read and agree to the privacy policy

Submit



## 2023 CWAJ Graduate Scholarship for Non-Japanese Women to Study in Japan

### Application, Essay and Transcript Form 1

**Application ID Number (autofills) \***

This is a reference for CWAJ so fills automatically

**Personal Email (autofills) \***

This is a reference for CWAJ so fills automatically. It can only be changed by applying for a new Application ID Number

**FAMILY NAME (autofills) \***

This is a reference for CWAJ so fills automatically and can only be changed by applying for a new Application ID Number. You will be asked for your legal name later in this form.

**You cannot edit your Application ID Number, FAMILY NAME and email. Did these 3 fields fill correctly? \***

- Yes  
 No

Please check the email that you received with your Application ID Number after you filled out Form A, and click on the personal link you received. If you have not yet registered for an Application ID Number, please go to [this link](#) to do that.

*In case you still have problems, email [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) with the details of your problem and your Application ID Number as a reference.*

**Please do not continue this application until you are able to check the box "Yes."**

**Full Legal Name (same as on your passport) in alphabet \***

**Given Name(s) you are known by \***

First or given name(s) you would like CWAJ to use.

**If you have a different name on any application materials, please explain here:**

For example, Miko TANAKA is my maiden name

**Birth Date \***



Year    Month    Day

**Nationality \***

**Second Nationality (optional)**

Only non-Japanese, non-permanent residents are eligible for this scholarship.

**Mobile Phone Number \***

Mobile or primary phone number (numbers only no hyphens)

**Home Phone Number**

Optional other phone number (numbers only no hyphens)

**Current Address (in alphabet) \***

Address line 1

Address line 2

City

Province / Prefecture

Postal Code

Country

**You must be living in Japan at the time of application and through April 2023 to be eligible for CWAJ scholarships.**

**Permanent Address (if different)**

Street Address

Street Address Line 2

City

State / Province

Postal / Zip Code

Country

Write your current or intended graduate program in the space below. If you are applying to multiple programs, list each.

Use one line per university, and include:

Name of University; Department and Field of Study; Degree; Dates (from - to); Application Status (enrolled, accepted or applied)

*Example:*

*Sakura University; Electrical Engineering, Robotics; Ph.D.; 8/2022 - 6/2028; Enrolled*

**2. Current or Proposed Study Program(s) \***

**3.1 List all kinds of financial aid you have received during your university education, including current and promised aid. Indicate the beginning and ending dates of the periods you received each form of financial aid.**

Example: July 2020-August 2021, ¥30,000 Fellowship award from Company XYZ

**3.2 List any other scholarships for which you are applying (one item per line). Specify the grantor, duration, amount, and date of notification.**

Example: Grantor, 1 year, ¥50,000, Decision April 2023

Please explain your educational background in the space below. List your most recently attended university or educational institution first (whether or not a degree was granted), then all others in reverse order. Do not include non-university education.

Use one line per educational institution, and include:

Name of institution, City, Country; Field of Study; Degree Received or Current Status; Dates of attendance (from - to).

*Example:*

Sakura University, Machi, Japan; English Literature; PhD. expected 4/2023; 6/2021 - present

Then additional institutions as needed.

#### **4. Educational Qualifications: \***

In the space below, list/explain significant extracurricular activities as well as work and volunteer experience. Please account for any period longer than three months when you were not working or in school.

Use one line per item, and include:

Employer or organization; City and Country; Description (e.g. type of work); Dates (from - to)

*Example:*

*YMCA; Cambridge, MA, USA; summer life guard job; 6/2018 - 8/2018*

*Then additional lines as needed.*

## **5. Work, Volunteer or Other Experience**

In the space below, please list any of your significant publications, presentation, honors and awards. Include both academic and non-academic awards and honors. Information on published work should include name and date of publication and publisher. Indicate whether presentations were refereed or non-refereed.

Use one line per item.

*Example:*

*Paper: Title of paper, published in Nature magazine 8/2021, refereed.*

*Then additional lines as needed.*

## **6. Publications, Presentations, Honors and Awards**



Include all international assignments, study, conferences or other experiences. Do not include brief vacations.

Use one line per experience, and include:

Name of Institution, Organization or Experience; Country; Dates (from - to).

*Example:*

*Clover High School foreign exchange program; CA, USA; 7/2017-9/2017*

*Then additional lines as needed.*

## 7. Previous Study Abroad or International Experience:

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If you haven't already, please send this link:

Custom link will be provided

to two different professors and/or employers or other persons who know you well in a recent academic or professional capacity. Remind them that references must be in English or have an English translation attached.

It is your responsibility to verify that the references are submitted online by the referees within the acceptance period, and that the references are clearly marked with your last name and application number. Any reference received after the acceptance period will be disregarded and your application will not be processed.

The person completing the reference must not be a relative or personal friend.

Please list the referees you will be asking for references (CWAJ will not be contacting them automatically as a result of you entering their emails here).

## Reference 1

**Referee 1 Name \***

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First Name(s)

FAMILY NAME(S)

**Referee 1 E-mail \***

example@example.com

**Referee 1 Title \***

**Referee 1 Institution \***

**Years of Relation \***

**Relationship to You \***

## Reference 2

**Referee 2 Name \***

First Name

FAMILY NAMES(s)

**Referee 2 e-mail \***

example@example.com

**Referee 2 Title \***

**Referee 2 Institution \***

**Years of Relation \***

**Relationship to You \***

In reading your application, we want to get to know you as well as we can. Please write an essay that tells us something about who you are and what you hope to achieve. Your essay should include but not be limited to: 1) a description of your proposed study program; 2) an explanation of why your subject is important; and 3) your long term plans. It should be **no longer than 800 words** (no photos or graphics).

**Please note:** Members of the CWAJ Scholarship Selection Committees have backgrounds in many different fields. It is important that you write your essay as if you were explaining yourself and your work to an educated person who is not an expert in your field.

**Your Essay \***

0/800

Please upload clear, readable images of all Certified Transcripts in English, including transcripts of any transferred credits, from every undergraduate and graduate university you have attended (past or present), along with an explanation of the marking system.

This marking explanation is crucial for the Selection Committee to properly understand each transcript. If your university has an official document explaining its system, please include it. If not, ask the university to provide a brief explanation or do your best to explain it yourself.

DO NOT send copies of diplomas or certificates of any kind. You may be required to send the original transcript(s) by mail if you are shortlisted for an interview.

Merge all documents into one file with the following name:

File name format: {applicationId}-{familyName}-Transcripts.xxx

pdf, jpg, jpeg, gif and png files accepted.

### CWAJ Privacy Policy

Please review our privacy policy and check the box to show you have read and agree to the privacy policy. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

### Privacy policy \*

I have read and agree to the privacy policy.

Please sign (type) your full name and the date of your application.

I certify that this statement is entirely my own original work and that all information included in this application is accurate to the best of my knowledge.

### Full Name (signature) \*

### Date \*

Thank you for taking the time to complete this scholarship application.

If you haven't already, please also complete and submit Form 2 (eligibility materials) and also ask your referees to complete their references.

The application deadline is October 10, 2022 at 23:59 JST. Until that date you may save and update your application, but by the deadline you must submit both Form 1 and Form 2, and referees must submit their references, or your application will not be processed.

### Saving or Submitting your Application

The application deadline is Monday, October 10, 2022 at 23:59 JST (inclusive). You must use the **submit** button below by that date for this form 1, as well as submit Form 2 and have two referees complete references for you.

You do **not** need to use the save button unless you want to return to a partially filled form. Saved but unsubmitted applications will not be eligible. Once you save this Form 1, you will receive a new email to

access the saved data and your original link will not bring you to your saved data.

If you have any difficulty submitting your documents, please contact  
scholarshipinquiry@cwaj.org  
using your application ID number {applicationId} as a reference.

Submit



## 2023 CWAJ Graduate Scholarship for Non-Japanese Women to Study in Japan

### Eligibility Materials

### Form 2

Thank you for applying for the Graduate Scholarship for Non-Japanese Women to Study in Japan. This is the form used to submit your certificate of university enrolment or acceptance, your bank receipt showing payment of the application fee, and your residence card photo.

BEFORE uploading any file, change the file names to the following format (for easy identification of sender and document).

File name format: {applicationId}-{familyName}-Description.xxx

**Please do not send your application fee to the CWAJ bank before September 25, 2022.** Therefore also please do not submit this form before September 25 as you will need to upload your bank receipt before submitting.

All application materials including this Form 2 must be submitted by Monday, October 10, 2022 at 23:59 JST (inclusive).

**Application ID Number (autofills) \***

Not editable

**FAMILY NAME (autofills) \***

Not editable

**Email (autofills) \***

Not editable

**Application ID Number, Family Name and Email above are correct. \***

- Yes  
 No

If your information did not fill correctly, please return to the email that you received when you were assigned an Application ID Number. Click the Form 2 link from there.

If you are still having a problem after that, please email [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) with the details and include your Application ID Number for reference.

**Please do not continue with this form until you are able to select "Yes."**

Please upload a certificate of university enrolment (*zaigaku shomeisho*) or other proof of acceptance to or enrolment in a degree program. If you are currently a *kenkyusei*, also send proof of your status. If you have not yet been accepted to a degree program, indicate when you expect to be notified. Photocopy of a student ID will not be accepted.

Merge any documents into one file, and name it:

*{applicationId}-{familyName}-Enrolment.xxx*

**Citizenship \***

Only non-Japanese, non-Permanent Residents are eligible for this scholarship. If you are a Japanese national or Permanent Resident in Japan, please do not proceed with this application.

By October 10, 2022, **but not before September 25, 2022**, make a payment of the ¥2,000 application fee to the bank account below:

Bank of Mitsubishi UFJ	三菱UFJ銀行
Meguro Branch (#680)	目黒支店 (店番680)
Savings Account No: 0259076	普通預金口座 : 0259076

Account name: SHA) CWAJ (Ippan Shadan Hojin CWAJ—一般社団法人CWAJ)

Be sure to change your name at the bank when you send the fee: put "{applicationId}" and your name in alphabet" as the sender

*Example sender name on receipt: NJG000 Yamada Hanako*

**Upload an image of your bank transfer receipt named {applicationId}-{familyName}-Bank Receipt.xxx**

Use image file format .jpg, .jpeg, .png, .gif or .tiff

Please review our privacy policy and check the box to show you have read and agree to the privacy policy. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

**Privacy policy \***

I have read and agree to the privacy policy

Please sign and date your submission. By writing your name below, you confirm that all the information submitted is accurate.

**Signature (type name) \***

**Date \***

To be considered for the scholarship, this Form 2 as well as Form 1 (Application, Essay and Transcripts) and Form 3 (References) must be submitted by October 10, 2022 23:59 JST.

**Saving vs. Submitting your Application**

The application deadline is October 10, 2022 23:59 JST (inclusive). You must use the **submit** button below by that date for this Form 2, as well as submit Form 1 and have two referees complete references for you.

You do **not** need to use the save button unless you want to return to a partially filled form. Saved but unsubmitted applications will not be eligible. Once you save this Form 2, you will receive a new email to access the saved data and your original link will not bring you to your saved data.

If you have any difficulty submitting your documents, please contact [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) using your application ID number {applicationId} as a reference.

**Do not pay the application fee or submit this form before September 25, 2022. Thank you.**





## College Women's Association of Japan

### 2023 Graduate Scholarship for Non-Japanese Women to Study in Japan

### Confidential Reference

Thank you for helping the College Women's Association of Japan to evaluate the scholarship applicant named below. Please complete this form in English or include an English translation. If you need to attach a file, there is a place to do that at the end of the form. You will be emailed a copy of the form after you submit it.

**Please submit this form by October 10, 2022, 23:59 JST.**

*If the applicant gave you the correct link for this form, her name and application number will appear below. If they do not, please contact the applicant for the correct link.*

**Scholar Application ID Number \***

**Scholar Applicant Family Name \***

**Your Contact Information**

**Referee Name (Given Name, FAMILY NAME) \***

**Occupation, Title, Field**

**Firm or Institution**

**Phone Number \***

**Work Address**

**Email Address \***

example@example.com

**About the Scholarship Applicant**

**How well, how long, and under what conditions have you known the applicant?**

The CWAJ Selection Committee would like your assessment of each of the following characteristics with respect to this applicant. Using the following numeric ranking system, please place a number in the box beside each of the categories below.

**RANKINGS:**

1 – Exceptional (one of the best I have encountered in my career)

2 – Excellent (top 10%)

3 – Very Good (well above average)

4 – Good (above average)

5 -- Average

6 – Below Average

X – No basis for judgment

**1. The applicant's intellectual ability and knowledge in her chosen field \***

**Discuss your ranking using specific examples:**

**2. The applicant's future potential in her chosen field \***

**Discuss your ranking using specific examples:**

**3. The merit and validity of the applicant's study program \***

**Discuss your ranking using specific examples:**

**4. The applicant's ability to plan and execute study objectives \***

**Discuss your ranking using specific examples:**

**5. The initiative, character and leadership qualities of this applicant \***

**Discuss your ranking using specific examples:**

**Please use the space below to tell us anything else you think would help us to evaluate this applicant. (optional)**

Please review our privacy policy and check the box to show you have read and agree to it. The information provided will be used for the sole purpose of processing the application of the named applicant. It will not be shared with any third party. If the applicant is not chosen for an award, the submitted files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

**Privacy Policy \***

I have read and agree to the privacy policy

**Signature (type full name) \***

**Date \***



Year    Month    Day

**Thank you for taking time to provide this reference to CWAJ.**

Submit Form