

This pdf or printed version of the application form is for reference only. You must fill out the application online. Paper applications will not be accepted.



## 2023 CWAJ Graduate Scholarship for Japanese Women to Study Abroad

and

## The CWAJ Cartier Scholarship

### Form A: Register for an Application ID Number

Both CWAJ Graduate Scholarship and CWAJ Cartier Scholarship have the same eligibility requirements and are submitted in the same form. The recipient of CWAJ Cartier Scholarship is selected from among the applicants of CWAJ Graduate Scholarship.

An Application ID Number is required to submit all scholarship application documents, including your references. Your application number and the links to upload your application documents and letters of reference will be sent to you by email upon completing and submitting this form. Please complete this form in English.

**FAMILY NAME (in alphabet) \***

Enter your last name in BLOCK CAPITALS. (Any spaces will be removed because this will be used as a reference on all your application materials.)

**First Name(s) (in alphabet) \***

You may put all your other names

**Email Address - Please use your personal (not institution) email \***

example@example.com

## How did you hear about this scholarship?

Please select

### Please check that you satisfy all of the following criteria for eligibility for this scholarship: \*

- I identify as a woman.
- I am Japanese citizen or Special Permanent Resident (特別永住者).
- I am living in Japan and will be living in Japan through the end of April 2023.
- I will have graduated with a degree from a Japanese university (4-year course) by July 31, 2023.
- I expect to be accepted by March 31, 2023 into a graduate degree program that is taught in English at an accredited university or research institution abroad, and be present and enrolled there for the 2023-2024 academic year.
- I will have taken the TOEFL or IELTS after October 1, 2020.
- If pursuing a graduate degree in the natural sciences, math, medicine or engineering, I will be able to submit an overall TOEFL score of at least 570 (IBT 88) or an IELTS score of at least 6.5. If pursuing a graduate degree in any other field I will be able to submit a TOEFL score of at least 600 (IBT 98) or an IETLS of at least 7.0.
- I have not studied outside of Japan at the university level for more than two (2) academic years.
- I do not have degree from a university or institution outside of Japan.
- I will not be eligible if I hold a scholarship greater than ¥2 million per year from any other scholarship programs for the duration of the CWAJ Scholarship. (Financial aid and awards from the university where the applicant will study may not be subject to the same limitation.)
- I am not a CWAJ Member.

## Timeline

|                                     |   |
|-------------------------------------|---|
| July 2022                           | <b>Form A – Registration for Application ID Number on website.</b> Links to the Application Forms will be available after registering for an Application ID Number. |
| October 3, 2022                     | Payment of ¥2,000 application fee by bank transfer may be made from this date ( <b>and NOT before</b> ).  |
| Monday, October 24, 2022, 23:59 JST | <b>Deadline:</b> Applications with required documents and references must be submitted online by the deadline.  |
| February 2023                       | <b>Interviews:</b> usually held on a weekend  |
| March 2023                          | <b>Notification</b> of recipients   |

## Application Requirements

You will be required to submit: an application essay, your education transcripts, a TOEFL or IELTS score, two letters of recommendations, a copy of your residence card if applicable, and a ¥2,000 application processing fee. All materials are to be submitted in English. All personal material will be deleted at the end of the scholarship process. A complete set of instructions and example application forms are available at this link: <https://cwaj.org/scholarship/scholarship-for-japanese-women-to-study-abroad/>

Finalists will be interviewed online or in person in Tokyo. Candidates should plan to be available during the month when interviews are being held (likely February) and will be notified at least two weeks in advance if they have been selected for an interview. Applicants will be notified of the results by email.

CWAJ reserves the right to make its own selections and does not discuss any of its decisions.

**Please check the box to confirm your understanding of these requirements. \***

I understand the application requirements

Please review our privacy policy and check the box to show you have read and agree to it. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

Link to [CWAJ privacy policy](#).

**Privacy policy \***

I have read and agree to the privacy policy

Submit

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## 2023 CWAJ Graduate Scholarship for Japanese Women to Study Abroad and The CWAJ Cartier Scholarship

### Application, Essay and Transcript Form 1

**Application ID Number (autofills) \***

This is a reference for CWAJ so fills automatically

**Personal Email (autofills) \***

This is a reference for CWAJ so fills automatically. It can only be changed by applying for a new Application ID Number

**FAMILY NAME (autofills) \***

This is a reference for CWAJ so fills automatically and can only be changed by applying for a new Application ID Number. You will be asked for your legal name later in this form.

**You cannot edit your Application ID Number, FAMILY NAME and email. Did these 3 fields fill correctly? \***

- Yes  
 No

Please check the email that you received with your Application ID Number after you filled out Form A, and click on the personal link you received. If you have not yet registered for an Application ID Number, please go to [this link](#) to do that.

*In case you still have problems, email [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) with the details of your problem and your Application ID Number as a reference.*

Please do not continue this application until you are able to check the box "Yes."



The CWAJ Cartier Scholarship is granted to a Japanese woman to study abroad in an English language graduate program to further her leadership potential in entrepreneurship. Scholarships are awarded based on a candidate's academic excellence, the quality and feasibility of her proposed study, and her potential to contribute to society through entrepreneurship and business.

By making this selection to apply for the CWAJ Cartier scholarship, you understand that if you are selected as the CWAJ Cartier Scholarship recipient you are expected to give a presentation about your experiences to Cartier management and staff 2-3 times during the scholarship year. You will be asked to complete an extra essay in this application.

**Would you like your application to be considered for both the CWAJ Graduate Scholarship for Japanese Women to Study Abroad AND the CWAJ Cartier Scholarship? \***

- Yes, please consider me for both scholarships
- No, please do not consider me for the CWAJ Cartier Scholarship

**First Name(s) you are known by \***

First name(s) you would like CWAJ to use. This field can be edited here.

**Full Legal Name in Kanji and Furigana (or alphabet for Permanent Special Residents) \***

**If you have a different name on any application materials, please explain here:**

For example, Miko TANAKA is my maiden name

**Birth Date \***



Year    Month    Day

**Nationality \***

**Second Nationality (optional)**

Only Japanese nationals and special permanent residents are eligible for this scholarship. Our NJG scholarship is for non-Japanese women studying in Japan. If you are a special permanent resident, you will be asked to provide a copy of your Resident's card on Form 2.

**Mobile Phone Number \***

Primary phone number

**Home Phone Number**

Optional other phone number

**Current Address (required) \***

Address line 1

Address line 2

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

City

Province / Prefecture

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

Postal Code

Country

**You must be living in Japan at the time of application and through April 2023 to be eligible for CWAJ scholarships.**

**Permanent Address (if different)**

Street Address

Street Address Line 2

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

City

State / Province

|                      |                      |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|

Postal / Zip Code

Country

In [Form 2](#), you will be asked to submit a scan of your score. Here please just provide the overall score and

date taken.

**Test Type \***

**Date Taken \***

 

Year    Month    Day

**Overall Score \***

Please explain your educational background in the space below.

Use one line per educational institution, and include:

Name of institution, City, Country; Field of Study; Degree Received or Current Status; Dates of attendance (from - to).

*Example:*

Sakura University, Machi, Japan; English Literature; M.A. expected 4/2023; 6/2021 - present

Then additional Institutions as needed.

**Educational Qualifications: \***

Please explain your experience outside of Japan in the space below. Leave blank if none.

Use one line per experience, and include:

Name of Institution, Organization or Experience; Country; Dates (from - to).

*Example:*

Claver High School foreign exchange program; USA; 7/2017-9/2017

Then additional lines as needed.

**Previous Study Abroad or International Experience:**

Write the list of all the programs you are applying to in the space below.

Use one line per university, and include:

Name of University and Country; Department and Field of Study; Degree; Dates (from - to); Application Status (accepted or applied)

*Example:*

*M.I.T., Cambridge, MA, USA; Electrical Engineering, Robotics; Ph.D.; 8/2023 - 6/2028; Accepted*

*Then additional lines as needed.*

**Proposed Study Program(s) \***

**For CWAJ Cartier Scholarship applicants: How will your plan of study help to build your leadership and entrepreneurship skills?**

Maximum 150 words.0/150

In the space below, please describe you other work, volunteer or other relevant experience.

Use one line per item, and include:

Employer or organization; City and Country; Description (e.g. type of work); Dates (from - to)

*Example:*

*YMCA; Cambridge, MA, USA; summer life guard job ; 6/2018 - 8/2018*

*Then additional lines as needed.*

**Work, Volunteer or Other Experience**



In the space below, please list any of your significant publications, presentation, honors and awards.

Use one line per item, and include: Name and description; Date

*Example:*

*Award: Best Young Violinist; awarded in my hometown; July 2019*

*Then additional lines as needed.*

### **Publications, Presentations, Honors and Awards**

If you haven't already, please send this link:

<https://form.jotform.com/221334450527449?applicationId={applicationId}&emailAddress={emailAddress}&familyName={familyName}>

to two different professors and/or employers or other persons who know you well in a recent academic or professional capacity. Remind them that references must be in English or have an English translation attached.

It is your responsibility to verify that the references are submitted online by the referees within the acceptance period, and that the references are clearly marked with your last name and application number. Any reference received after the acceptance period will be disregarded and your application will not be processed.

The person completing the reference must not be a relative or personal friend.

Please list the referees you will be asking for references (CWAJ will not be contacting them automatically as a result of you entering their emails here).

### **Reference 1**

**Referee 1 Name \***

First Name(s) FAMILY NAME(S)

**Referee 1 E-mail \***

example@example.com

**Referee 1 Title \***

**Referee 1 Institution \***

**Years of Relation \***

**Relationship to You \***

## Reference 2

**Referee 2 Name \***

First Name FAMILY NAMES(s)

**Referee 2 e-mail \***

example@example.com

**Referee 2 Title \***

**Referee 2 Institution \***

**Years of Relation \***

**Relationship to You \***

**List your previous and current fellowships, scholarships or government support (one item per line)  
Include dates and amounts.**

Example: July 2020-August 2021, ¥30,000 Fellowship award from Company XYZ

**List any other scholarships for which you are applying (one item per line). Specify the grantor,  
duration, amount, and date of notification.**

Example: Grantor, 1 year, ¥50,000, Decision April 2023

In reading your application, we want to get to know you as well as we can. Please write an essay that tells us something about who you are and what you hope to achieve. Your essay should include but not be limited to: 1) a description of your proposed study program; 2) an explanation of why your subject is important; and 3) your long term plans. It should be **no longer than 800 words** (no photos or graphics).

**Please note:** Members of the CWAJ Scholarship Selection Committees have backgrounds in many different fields. It is important that you write your essay as if you were explaining yourself and your work to an educated person who is not an expert in your field.

### Your Essay \*

0/800

Please upload clear, readable images of all Certified Transcripts in English, including transcripts of any transferred credits, from every undergraduate and graduate university you have attended (past or present), along with an explanation of the marking system.

This marking explanation is crucial for the Selection Committee to properly understand each transcript. If your university has an official document explaining its system, please include it. If not, ask the university to provide a brief explanation or do your best to explain it yourself.

DO NOT send copies of diplomas or certificates of any kind. You may be required to send the original transcript(s) by mail if you are shortlisted for an interview.

BEFORE uploading your transcripts, please save all materials as one file, change the file names to the following format (for easy identification of sender and document):

File name format: {applicationId}-{familyName}-Transcripts.xxx

*1 file in the jpg, jpeg, gif, png or pdf format accepted. If you scan in black and white your files will be smaller, but please ensure they are still legible. There is a 2MB size limit for your file.*

### CWAJ Privacy Policy

Please review our privacy policy and check the box to show you have read and agree to the privacy policy. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

### Privacy policy \*

I have read and agree to the privacy policy.

Please sign (type) your full name and the date of your application.

I certify that this statement is entirely my own original work and that all information included in this application is accurate to the best of my knowledge.

**Full Name (signature) \***

**Date \***

Thank you for taking the time to complete this scholarship application.

If you haven't already, please also complete and submit Form 2 (eligibility materials) and also ask your referees to complete their references.

The application deadline is October 24, 2022 (Monday) at 23:59 JST. Until that date you may save and update your application, but by the deadline you must submit both Form 1 and Form 2, and referees must submit their references, or your application will not be processed.

### **Saving vs. Submitting your Application**

The application deadline is Monday, October 24, 2022 at 23:59 JST (inclusive). You must use the **submit** button below by that date for this Form 1, as well as submit Form 2 and have two referees complete references for you.

You do **not** need to use the save button unless you want to return to a partially filled form. Saved but unsubmitted applications will not be eligible. Once you save this Form 1, you will receive a new email to access the saved data and your original link will not bring you to your saved data.

If you have any difficulty submitting your documents, please contact [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) using your application ID number {applicationId} as a reference.

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## 2023 CWAJ Graduate Scholarship for Japanese Women to Study Abroad

and

## The CWAJ Cartier Scholarship

### Eligibility Materials

### Form 2

Thank you for applying for the Graduate Scholarship for Japanese Women to Study Abroad. This is the form used to submit your TOEFL or IELTS score, any letters of acceptance you have received, your bank receipt showing payment of the application fee, and your residence card photo if you are a Special Permanent Resident.

BEFORE uploading any file, change the file names to the following format (for easy identification of sender and document).

File name format: {applicationId}-{familyName}-Description.xxx

**Please do not send your application fee to the CWAJ bank before October 3, 2022.** Therefore also please do not submit this form before October 3 as you will need to upload your bank receipt before submitting.

All application materials including this Form 2 must be submitted (not just saved) by Monday, October 24, 2022 at 23:59 JST (inclusive).

#### Application ID Number (autofills) \*

Not editable

#### FAMILY NAME (autofills) \*

Not editable

**Email (autofills) \***

Not editable

**Application ID Number, Family Name and Email above are correct. \***

- Yes  
 No

If your information did not fill correctly, please return to the email that you received when you were assigned an Application ID Number. Click the Form 2 link from there.

If you are still having a problem after that, please email [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) with the details and include your Application ID Number for reference.

**Please do not continue with this form until you are able to select "Yes."**

**Citizenship \***

**Are you a Special Permanent Resident (特別永住者)?**

- Yes  
 No

Only Japanese citizens and Special Permanent Residents are eligible for this scholarship. If you are neither of these, please do not proceed with your application.

Please submit a TOEFL or IELTS score from a test taken after October 1, 2020, and any letters of acceptance.

1. Scanned TOEFL or IELTS Score
2. If applicable, scanned of letter of acceptance

Please submit these as an image file (for example, .gif, .jpeg or .tiff). If you have the documents as pdf files, you can open them and "export" to, or "save as" an image format.

BEFORE uploading any file, change the file name to the following format (for easy identification of sender and document).

File name format: {applicationId}-{familyName}-TestResult.xxx

**Test Type \***

**Test Date \*** 

Year    Month    Day

**Overall Score \***

By October 24, 2022, **but not before October 3, 2022**, make a payment of the ¥2,000 application fee to the bank account below:

|                             |                  |
|-----------------------------|------------------|
| Bank of Mitsubishi UFJ      | 三菱UFJ銀行          |
| Meguro Branch (#680)        | 目黒支店 (店番680)     |
| Savings Account No: 0259076 | 普通預金口座 : 0259076 |

Account name: SHA) CWAJ (Ippan Shadan Hojin CWAJ—一般社団法人CWAJ)

Be sure to change your name when you send the fee: put “SA Application ID Number” followed by your name in alphabet.

*Example sender name on receipt: SA00 Yamada Hanako*

**Upload an image of your bank transfer receipt named {applicationId}-{familyName}-Receipt.xxx**

*Use image file format .jpg, .jpeg, .png, .gif or .tiff. pdf files also accepted*

Please review our privacy policy and check the box to show you have read and agree to the privacy policy. The information provided will be used for the sole purpose of processing your application. It will not be shared with any third party. If you are not chosen for an award, your files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

**Privacy policy \***

I have read and agree to the privacy policy

Please sign and date your submission. By writing your name below, you confirm that all the information submitted is accurate.



**Signature (type name) \***

**Date \***

To be considered for the scholarship, this Form 2 as well as Form 1 (Application, Essay and Transcripts) and Form 3 (References) must be submitted – not just saved – by October 24, 2022 at 23:59 JST.

### **Saving vs. Submitting your Application**

The application deadline is Monday, October 24, 2022 at 23:59 JST (inclusive). You must use the **submit** button below by that date for this Form 2, as well as submit Form 1 and have two referees complete references for you.

You do **not** need to use the save button unless you want to return to a partially filled form. Saved but unsubmitted applications will not be eligible. Once you save this Form 2, you will receive a new email to access the saved data and your original link will not bring you to your saved data.

If you have any difficulty submitting your documents, please contact [scholarshipinquiry@cwaj.org](mailto:scholarshipinquiry@cwaj.org) using your application ID number {applicationId} as a reference.

**Do not pay the application fee or submit this form before October 3, 2022. Thank you.**

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College Women's Association of Japan  
2023 Graduate Scholarship for  
Japanese Women to Study Abroad  
and  
The CWAJ Cartier Scholarship

**Confidential Reference**

Thank you for helping the College Women's Association of Japan to evaluate the scholarship applicant named below. Please complete this form in English or include an English translation. If you need to attach a file, there is a place to do that at the end of the form.

**Please submit this form by October 24, 2022, at 23:59 JST**

*If the applicant gave you the correct link for this form, her name and application number will appear below. If they do not, please contact the applicant for the correct link.*

**Scholar Applicant Family Name \***

**Scholar Application ID Number \***

**Your Contact Information**

**Referee Name (First Name, LAST NAME) \***

**Occupation, Title, Field**

**Firm or Institution**

**Phone Number \***

**Work Address**

**Email Address \***

example@example.com

**About the Scholarship Applicant**

**How well, how long, and under what conditions have you known the applicant?**

The CWAJ Selection Committee would like your assessment of each of the following characteristics with respect to this applicant. Using the following numeric ranking system, please place a number in the box beside each of the categories below.

**RANKINGS:**

- |   |                           |
|---|---------------------------|
| 1 – Exceptional (one of the best I have encountered in my career) | 4 – Good (above average)  |
| 2 – Excellent (top 10%)   | 5 -- Average              |
| 3 – Very Good (well above average)                                | 6 – Below Average         |
|   | X – No basis for judgment |

**1. The applicant's intellectual ability and knowledge in her chosen field \***

**Discuss your ranking using specific examples:**

**2. The applicant's future potential in her chosen field \***

**Discuss your ranking using specific examples:**

**3. The merit and validity of the applicant's study program \***

**Discuss your ranking using specific examples:**

**4. The applicant's ability to plan and execute study objectives \***

**Discuss your ranking using specific examples:**

**5. The initiative, character and leadership qualities of this applicant \***

**Discuss your ranking using specific examples:**

**Please use the space below to tell us anything else you think would help us to evaluate this applicant. (optional)**

Please review our privacy policy and check the box to show you have read and agree to it. The information provided will be used for the sole purpose of processing the application of the named applicant. It will not be shared with any third party. If the applicant is not chosen for an award, the submitted files and information will be deleted at the end of the selection process.

[Link to CWAJ Privacy Policy](#)

**Privacy Policy \***

I have read and agree to the privacy policy

**Signature (type full name) \***

**Date \***

 

Year    Month    Day

Thank you for taking time to provide this reference to CWAJ.

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